

Approved  
by the decree of the Minister of Transport  
of the Republic of Uzbekistan  
No 14 dated 5 February 2020

## **Regulation Manual of regular flights operation by foreign air carriers to the Republic of Uzbekistan**

This Regulation Manual for regular flights operation by foreign air carriers to the Republic of Uzbekistan (hereinafter – Manual) has been developed in accordance with the Convention on International civil aviation, International treaty of the Republic of Uzbekistan on air services (hereinafter – International treaty), National legislation and establishes procedures for obtaining permissions by foreign air carriers to perform regular flights to the Republic of Uzbekistan, as well as the order of interaction of civil aviation organizations of the Republic of Uzbekistan on considering and approving their flight schedules.

### **Chapter 1 COMMON ITEMS**

1. The following basic terms are applied in this Manual:

**air carrier** – air operator which has an Air Operator Certificate issued in the established order by the state of the air operator;

**designated air carrier** – air operator which has an Air Operator Certificate issued in the established order by the state of the air operator and is designated in accordance with the terms of an International treaty;

**form "R"** – flight schedule approved by the Aeronautical Authorities, including the period of flight operations, the date and time of departure or arrival of the aircraft at the airport, the type and passenger capacity of the aircraft, and the commercial rights granted to the air carrier to operate flights;

**slot** – time allocated at the airport for the operation of arrival or departure of the air carrier's aircraft on a specific date or period.

2. Permissions for the operation of regular flights to the Republic of Uzbekistan shall be granted only to the designated air carriers having Operation permissions issued by the Civil Aviation Agency (UzCAA) and in the presence of form "R", approved by the Ministry of Transport of the Republic of Uzbekistan, on the basis of concluded or initialed International treaties or signed documents with the Aeronautical Authorities of foreign states.

### **Chapter 2 ACTIONS CARRIED OUT BY FOREIGN AIR CARRIER**

3. A foreign air carrier performs the following actions to operate regular flights:

after receiving Operation permission from UzCAA, sends a request to the Schedule planning department of the JSC “Uzbekistan Airports” to the contacts, according to Annex 1, to get a slot at the destination airport of the Republic of Uzbekistan;

concludes the agreement with destination airport of the Republic of Uzbekistan and/or other service companies for the commercial and technical handling of the flight and aircraft;

concludes the agreement with SUE Centre “UzAeroNavigation” for air navigation services of the flight and provides RPL (Repetitive Flight Plan Listing);

provides the form “R” in 4 copies in original with air carrier’s stamp and the copy of Operation permission issued by UzCAA prior 30 days before the planned date of flights to the JSC “Uzbekistan Airports”.

4. The rules for submitting and filling out the form “R” and its sample are specified in Annexes 2 and 4 respectively.

### **Chapter 3**

#### **ACTIONS CARRIED OUT BY JSC “UZBEKISTAN AIRPORTS”**

5. Upon receiving a request from a foreign air carrier for operating regular flights to Uzbekistan, JSC “Uzbekistan Airports” performs the following actions within 20 days:

jointly with the destination airport of the Republic of Uzbekistan considers the request of the foreign air carrier for obtaining a slot and concluding agreements for the commercial and technical handling of the flight and aircraft;

jointly with the Ministry of Transport of the Republic of Uzbekistan considers the request of the foreign air carrier regarding the granting of commercial rights to transportation on the route segments declared in the form “R”;

jointly with UzCAA considers the types of aircraft declared in the form “R” and their capability of accepting at aerodromes of the civil aviation of the Republic of Uzbekistan.

Prior 10 days before the planned date of flights of a foreign air carrier sends to the Department for Air Transport Development of the Ministry of Transport of the Republic of Uzbekistan the form “R” about the fulfilled conditions of paragraphs 3 and 5 of this Manual in 4 original copies with the stamp of JSC “Uzbekistan Airports” for consideration to contacts according to Annex 1;

According to the approved form “R” of the foreign air carrier by the Ministry of Transport of the Republic of Uzbekistan informs the destination airport of the Republic of Uzbekistan, SUE Centre “UzAeroNavigation” and the head office of the foreign air carrier about the issued permission via e-mail.

### **Chapter 4**

#### **ACTIONS CARRIED OUT BY THE MINISTRY OF TRANSPORT**

6. Upon receiving the form “R” from the JSC “Uzbekistan Airports”, the Department of Air Transport Development of the Ministry of Transport performs the following actions within 10 days:

checks the compliance of the form “R” with the operator’s Operation permission regarding destination points and types of aircraft;

reviews and checks the accuracy of filling up the form “R” and the availability of existing slots, flight service contracts and granted commercial rights;

upon positive consideration of the form “R”, approves it and sends to the applicant - air carrier, as well as to the UzCAA, JSC “Uzbekistan Airports” and SUE Centre “UzAeroNavigation” to ensure and control the operating of regular flights to the Republic of Uzbekistan by foreign air carriers;

upon incorrect filling out of the form “R” by the foreign air carrier or inconsistency of information to the terms of International treaties and the agreements between Aeronautical Authorities, the form “R” is returned for revision.

7. The period of validity of the permission granted by the Ministry of Transport of the Republic of Uzbekistan unless specified additionally covers only one IATA (International Air Transport Association) period, Summer or Winter accordingly.

8. Entire information applied by the applicant – air carrier and shown in requests shall be true and strictly identical during its submission to all bodies and enterprises within the territory of the Republic of Uzbekistan.

## **Chapter 5**

### **CHANGES IN THE PERIOD OF NAVIGATION**

9. All one-time (not exceeding 4 times per month) changes of schedule (slot changes, flight cancellations) or/and flight option changes (aircraft type changes, frequencies, re-routing, etc.) shall be agreed with the destination airport of the Republic of Uzbekistan, SUE Centre “UzAeroNavigation” and JSC “Uzbekistan Airports”, before at least 3 working days through an official request to e-mail addresses (EMAIL), AFTN or SITA according to Annex 3.

10. In case of changes more than 4 times in a month a new approval of form “R” is required according to paragraphs 5 and 6 of this Manual.

11. In case of emergency changes that do not have any commercial interests and less than three working days as well as on holidays and weekends the request shall be sent via AFTN (UTTTZXZA, UTTTZDZX) and SITA (TASZPHY) channels.

12. In case of non-compliance with the requirements of paragraphs 9 and 10 of this Manual, the flight's arrival at the destination airport of the Republic of Uzbekistan is prohibited.

## **Chapter 6**

### **FINAL PROVISIONS**

13. It is prohibited to operate flights on aircraft on which no documents were presented to UzCAA and for which no Operation Permission was granted in the established order.

14. Persons that are guilty of violating the requirements of this Manual are liable under the procedure established by legislation.

Annex 1  
to the Regulation Manual of regular flights operation  
by foreign air carriers to the Republic of Uzbekistan

## CONTACT REQUISITIES

### 1. Ministry of Transport

Mailing address: Zulfiyakhonim street 3, Tashkent, Republic of Uzbekistan, 100128

Tel: +99871 241-72-01

E-mail: [info@mintrans.uz](mailto:info@mintrans.uz)

### Department for Air Transport Development

Tel: +99871 202-05-01 (781)

E-mail: [m.yusupov@mintrans.uz](mailto:m.yusupov@mintrans.uz)

### 2. Civil Aviation Agency (UzCAA)

Mailing address: Nukus street 73B, Tashkent, Republic of Uzbekistan, 100015

Tel: +99871 120-00-60

Fax: + 99871 254-14-82

AFTN: UTTAYAYI

E-mail: [caa@uzcaa.uz](mailto:caa@uzcaa.uz)

### Division for Operational Inspection of Foreign Air Operators

Tel: +99871 254-34-10

E-mail: [a.yakovlev@uzcaa.uz](mailto:a.yakovlev@uzcaa.uz)

### 3. JSC “Uzbekistan Airports”

Mailing address: Mirabad street 41/4, Tashkent, Republic of Uzbekistan, 100015

#### Commercial Division

Tel: +99855 501-47-33

E-mail: [commerce@uzbairports.uz](mailto:commerce@uzbairports.uz)

#### Schedule Planning Division

Тел.: +99855 501-47-35

E-mail: [planning@uzbairports.uz](mailto:planning@uzbairports.uz)

#### Central Production-Dispatching Service

Tel: +99878 140-46-78

SITA: TASZPHY

E-mail: [cdos.planning@uzbairports.uz](mailto:cdos.planning@uzbairports.uz)

### 4. Tashkent International Airport

Mailing address: Airport CA, Tashkent, Republic of Uzbekistan, 100167

Tel: + 998 (71) 140-29-23/140-28-45

Fax: + 998 (71) 140-29-24

AFTN: UTTTTYDYD/UTTTZXXN

SITA: TASDAHY/TASSKHY

E-mail: [raspisanie.pdsa@uzbairports.uz](mailto:raspisanie.pdsa@uzbairports.uz)

### 5. SUE Centre “UzAeroNavigation”

Mailing address: Locomotive street 13, Tashkent, Republic of Uzbekistan, 100167

Tel: +99871 254-75-48, +99878 140-27-01 /140-27-07

Fax: +99871 2547547

E-mail: [uzaeronav@uzairways.com](mailto:uzaeronav@uzairways.com)

AFTN: UTTTTZGZD

### ATC Main Centre of SUE Centre “UzAeroNavigation”

Tel: + 99878 140-27-78, +99878 140-38-21

Fax: + 99878 140-27-78, +99878 140-38-01

E-mail: [aftmu\\_uz@uzairways.com](mailto:aftmu_uz@uzairways.com) ; [akmal.djumaev@uzairways.com](mailto:akmal.djumaev@uzairways.com)

AFTN: UTTTTZDZX

Annex 2  
to the Regulation Manual of regular flights operation  
by foreign air carriers to the Republic of Uzbekistan

**Rules for form “R” submission and fill out**

1. Form “R” is presented for only one separate pair of regular flights (to and back) and a certain period. It is not allowed to indicate several numbers for flights even on one similar route, the combination of periods of flights, etc. The only original copies of the forms shall be accepted for consideration. Forms “R” faxed or e-mailed as well as their photocopies are not accepted for processing and approval.

2. Form “R” blank is printed document in A4 format in strict accordance with the enclosed template and can be filled in English or Russian languages. Electronic template of form “R” in MS Word 2016 .doc or Acrobat Reader .pdf formats as well as some other additional information regarding filling out the form “R” can be obtained by sending a request to the e-mail address [planning@uzbairports.uz](mailto:planning@uzbairports.uz)

3. It is required from air carrier-applicant to fill in items, indicated with signs (1), other items cannot be changed and remain unchanged.

Form “R” consists of the following parts:

- (1) – Officially registered title of the air carrier;
- (2) – Assigned ICAO and IATA codes;
- (3) – Type of requested flight – passenger or cargo;
- (4) – Flight number, in format XXX-9999, where XXX – call sign, and 9999 – digital indication;
- (5) – Period of operation, in format DDMMYY, if a flight will be operated once per two, three, etc. weeks, then indicate first and the last date of operation and after the last date of operation indicate sign \* with the number of weeks required, i.e. \*2 – one flight in two weeks;
- (6) – Days of operation, in format 1230007, where 0 marks days when a flight is not operated;
- (7) – Full schedule of flight, including departure, arrival and intermediate (if any) points, with indication of time UTC (Coordinated Universal Time), in format AAA0100 – BBB0500/0600 – TAS0900, or AAA0100 – TAS0500/0600 – BBB0900, where AAA, BBB – IATA codes for departure and/or intermediate points on requested route, respectively, after them departure/arrival time;
- (8) – This column indicates the time difference with UTC, in format AAA+4, BBB+9, TAS+5;
- (9) – This column indicates all possible sections between points in the Republic of Uzbekistan and departure/arrival point on requested route and, if available, between points of arrival in the Republic of Uzbekistan and other intermediate points on requested route, for instance, when requesting route AAA-TAS-BBB, it is necessary to indicate legs AAA-TAS-BBB and BBB-TAS-BBB;
- (10) – This column indicates the availability of full commercial rights on each section requested route, if available, then type YES, if not, please, indicate N/A – not applicable;
- (11) – This column indicates in any form of existing, if any, limitations of commercial rights on each section of the requested route, for instance, limitation of passenger seat block, cargo volume, etc. If there are no limitations, then, please, indicate N/A – not applicable;
- (12) – This column indicates the complete absence of commercial rights on each of the sections of the requested route. If it is so, then, please, indicate YES, if not, then indicate N/A – not applicable;
- (13) – This column indicates the operation of flight to the points in the Republic of Uzbekistan exclusively for technical stop, if it so, indicate YES, if not, then indicate N/A – not applicable;
- (14),(15) – These columns indicate aircraft types, number of aircraft shall not exceed 8 aircraft, in accordance with IATA classification with the indication of seat chart, on which it is intended to operate flights;

(16) – Afterward filling in all above-mentioned items, it is required to confirm all declared information with the signature of the responsible person (indicating his/her surname and position) from air carrier – applicant and air carrier’s stamp over the signature;

(17) – The section regarding the availability of slots, agreements on handling and commercial rights are confirmed by the JSC “Uzbekistan Airports”;

(18) – The section regarding approval of the form “R” by the Ministry of Transport of the Republic of Uzbekistan.

Annex 3  
to the Regulation Manual of regular flights operation  
by foreign air carriers to the Republic of Uzbekistan

**Request form for one-time schedule change**

The request shall contain complete information on the following points in a strict order. The absence of complete information shall be ground for refusal to consider the request.

1. Date of flight operation, flight number.
2. Flight category (regular, additional).
3. Full air carrier's title, ICAO and IATA codes.
4. Type of aircraft, aircraft number and ownership of the main and up to two reserve aircraft.
5. Approved schedule according to approved form "R" including type of aircraft and full schedule in UTC.
6. Changed schedule including the type of aircraft and a full schedule in UTC.
7. Full flight route to the air space of the Republic of Uzbekistan including the estimated time of entry/exit points to the air space of the Republic according to the requested schedule.
8. The purpose of the change (commercial, technical) with a brief explanation. Possible persons and organizations in the Republic of Uzbekistan interested in this change.
9. Aircraft load parameters (number of passengers, baggage, cargo).
10. Signature of the air carrier's responsible person and e-mail, AFTN or SITA addresses for sending the response.
11. Information about an emergency flight change\*

*\*Remark: Information on paragraph 11 shall be provided only in emergency cases.*

Annex 4  
to the Regulation Manual of regular flights operation  
by foreign air carriers to the Republic of Uzbekistan

**FORM «R»**

**« APPROVED » (18)**  
**Ministry of Transport of the Republic of Uzbekistan**

\_\_\_\_\_  
Position, Signature, Full Name      Stamp      «    » \_\_\_\_\_ 20\_\_

Air carrier: (1)

Code of ICAO / IATA: (2)

*It is permitted to operate (3) flights to the Republic of Uzbekistan in strict accordance with valid Legislation of the Republic of Uzbekistan in item of regular flights operation and strict observance of all procedures, included into the Regulation Manual of regular flights operation by foreign air carriers to the Republic of Uzbekistan, edition dated February,2020 with the following schedule.*

	Call sign	Period of operation	Days of operation	Full schedule in UTC
To	(4)	(5)	(6)	(7)
Back	(4)	(5)	(6)	(7)
Remarks: (8)				

With the following commercial rights

Route legs	Availability of commercial rights in full	Availability of limited commercial rights	Absence of any commercial rights	Technical landing
(9)	(10)	(11)	(12)	(13)
(9)	(10)	(11)	(12)	(13)
(9)	(10)	(11)	(12)	(13)
(9)	(10)	(11)	(12)	(13)

With the following aircraft types

Type of a/craft	Capacity	Type of a/craft	Capacity	Type of a/craft	Capacity	Type of a/craft	Capacity
(14)	(15)	(14)	(15)	(14)	(15)	(14)	(15)
(14)	(15)	(14)	(15)	(14)	(15)	(14)	(15)

**I hereby confirm availability of slots, agreements on handling**

**and commercial rights according to above mentioned options.** (Position, Signature, Full Name) \_\_\_\_\_

“    ” \_\_\_\_\_ 20\_\_ Stamp (17)

The trustworthiness of mentioned information and strict observance of rules and regulations for requested regular flights to the Republic of Uzbekistan

**CONFIRMED**

Stamp

\_\_\_\_\_  
Position, Signature, Full Name

“    ” \_\_\_\_\_ 20\_\_

(16)